

POLICY

No. 1023

Page 1 of 2

OCCUPATIONAL EDUCATION CONSULTANT COMMITTEES

The Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties recognizes that as technology changes the working environment, the skills required of workers also change. As a result, there is a continuous need to revise Occupational Education curriculum and to review equipment and facilities requirements so that Occupational Education programs may be kept current and relevant to the needs of prospective employers.

Accordingly, there may be established a consultant committee for each occupational trade area offered by the BOCES. Such committees shall be advisory in nature, and shall have no policy or decision-making function with regard to the occupational trade areas they serve.

The Consultant Committees shall be appointed by the Occupational Education Advisory Council.

I. QUALIFICATIONS OF MEMBERS

Each candidate must meet one or more of the mentioned qualifications:

- a. Familiar with the vocational needs and problems of management and labor in the region;
- b. Employed in occupations included in the occupational trade area;
- c. Familiar with programs of Occupational Education at secondary, post-secondary and adult levels.

II. DUTIES AND RESPONSIBILITIES

1. Review of present curriculum to ascertain its objective and specificity to meet business and industrial needs.
2. Review and make recommendations concerning criteria for student selection and counseling.

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Ratified: June 20, 1983
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3. Review and make recommendations concerning the criteria for evaluation of student progress.
4. Review and make recommendations for job placement and procedures.
5. Review and make recommendations on shop organization, management and safety.
6. Review and recommend additional programs where necessary.
7. Assist in conducting surveys of business and industry, component schools to ascertain needs for additional Occupational Education programs.

III. TERMS OF OFFICE

Members shall be appointed for a term not to exceed three (3) years.

IV. MEETINGS

Consultant Committees shall meet not less than two (2) times each year.

The Consultant Committee shall meet at least once a year with the Advisory Council.